



Calgary Baby & Tot Show  
October 28th & 29th, 2023  
The Genesis Centre - Main Gym  
Calgary, AB

Visit our website to view our on-line catalogue

**SERVICE CONTRACTOR CONTACT**

**GLOBAL CONVENTION SERVICES**  
9168 52nd Street SE  
Calgary, AB T2C 5A9

Phone: (403) 273-8064  
Email: [calgary@globalconvention.ca](mailto:calgary@globalconvention.ca)

**BOOTH EQUIPMENT**

Each 10' wide x 6' deep OR 10' wide x 10' deep exhibitor booth space consists of the following:

- \*\* 8' high draped backwall and 3' high draped sidewalls.
- \*\* One (1) 8' uncovered table
- \*\* Two (2) chairs.

**ELECTRICAL:**

- \*\* Electrical is NOT included as part of your booth package but can be ordered by completing the attached Electrical Form.

**EXHIBITOR MOVE-IN**

Friday	October 27th	10:00AM	-	6:00PM
--------	--------------	---------	---	--------

Notes:

**SHOW HOURS**

Saturday	October 28th	9:30AM	-	5:30PM
Sunday	October 29th	11:00AM	-	5:00PM

**EXHIBITOR MOVE-OUT**

Sunday	October 29th	5:00PM	-	9:00PM
--------	--------------	--------	---	--------

Notes:

**EVENT INFORMATION**



9168 52nd Street SE, Calgary, AB,  
T2C 5A9  
Tel/Fax: (403) 273-8064  
Email: calgary@globalconvention.ca

**ORDERING DEADLINE: October 24th, 2023**

**EVENT NAME** Calgary Baby & Tot Show **DATES** October 28th & 29th, 2023

**Exhibiting Company:** \_\_\_\_\_ **Booth #** \_\_\_\_\_  
**Contact Name:** \_\_\_\_\_ **Booth Size** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**TABLES**  
*Dressed tables are show color unless otherwise*

Description	Qty	Retail	Amount
Vinyl Top Table 30" - No Skirt 2'x4' ( ) 2'x6' ( ) 2'x8' ( )		\$52	
2'x4' Dressed Table-30" High (Vinyl Top, Skirted 3 Sides)		\$70	
2'x6' Dressed Table- 30" High (Vinyl Top, Skirted 3 Sides)		\$75	
2'x8' Dressed Table- 30" High (Vinyl Top, Skirted 3 Sides)		\$80	
30" High Extra Skirt (To Skirt 4th Side)		\$36	
Vinyl Top Table 30" - No Skirt 2'x4' ( ) 2'x6' ( ) 2'x8' ( )		\$62	
2'x4' Raised Dressed Table-40" High (Vinyl top, Skirted 3 Sides)		\$88	
2'x6' Raised Dressed Table-40" High (Vinyl top, Skirted 3 Sides)		\$92	
2'x8' Raised Dressed Table-40" High (Vinyl top, Skirted 3 Sides)		\$104	
40" High Extra Skirt (To Skirt 4th Side)		\$46	
Low Pedestal Table (30" Round, 30" High)		\$52	
Tall Pedestal Table (30" Round, 40" High)		\$67	
Spandex Cover for Tall Pedestal Table (Black)		\$26	
<b>SUB-TOTAL TABLES</b>			

**SEATING**  
*\*\* Subject to availability*

Description	Qty	Retail	Amount
Folding Chair (Black)		\$19	
Fabric Side Chair (Grey, Padded Seat & Back)		\$43	
Bar Height Stool (Padded Seat with Wire Back)		\$89	
<b>SUB-TOTAL SEATING</b>			

**ACCESSORIES**  
*\* All items subject to availability*

Description	Qty	Preshov	Retail	Amount
Literature Rack (Floor Model)		\$121	\$157	
Coffee Table		\$90	\$117	
Easel (Aluminum, Tri-Pod, Floor Model)		\$38	\$49	
Wastebasket		\$20	\$26	
Bag Holder (1m tall, adjustable arms)		\$51	\$66	
2' x 8' Black Gridwall (customer to supply accessories)		\$25	\$33	
<b>SUB-TOTAL ACCESSORIES</b>				

**DRAPE & HARDWARE \*\* Rented per Lineal Foot**

Black ( ) Show ( )				
Description	Qty	Preshov	Retail	Amount
4' High Pipe & Drape, Per Linear Foot		6.00/ft	7.80/ft	
8' High Pipe & Drape, Per Linear Foot		7.00/ft	9.10/ft	
Steel Only-No Drape (Bases, 8' Uprights, Crossbar) - Per Linear Foot		4.00/ft	5.20/ft	
<b>SUB-TOTAL DRAPE &amp; HARDWARE</b>				

**SUMMARY OF FURNISHINGS**

Tables	\$	
Seating	\$	
Accessories	\$	
Drape & Hardware	\$	
<b>TOTAL</b>	<b>\$</b>	

*Carry this total to Method of Payment form*

**FURNISHINGS & ACCESSORIES**



9168 52nd Street SE, Calgary, AB, T2C 5A9  
 Tel/Fax: (403) 273-8064  
 Email: calgary@globalconvention.ca

**ORDERING DEADLINE: October 24th, 2023**

**EVENT NAME** Calgary Baby & Tot Show **DATES** October 28th & 29th, 2023

**Exhibiting Company:** \_\_\_\_\_ **Booth #** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Booth Size** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**POWER OUTLET IS NOT PROVIDED WITH YOUR BOOTH SPACE.**

**ELECTRICAL (BASIC POWER CONNECTIONS)**

Description	Quantity	Retail	TOTAL
<b>** Power supplied to back wall of booth</b>			
800 watts - 7 amps, Single Receptacle		\$80.00	
1500 watts - 15 amps, Duplex Receptacle		\$90.00	
2000 watts - 20 amps, Duplex Receptacle		\$100.00	

IF OUTLET PLACEMENT IS NOT ORDERED, OUTLET WILL BE PLACED IN BACK MIDDLE OF BOOTH

**POWER ACCESSORIES \*\*\* Does Not Include Power \*\*\***

25 Ft Long Tri-plex Extension Cord		\$30.00	
50 Ft Long Tri-plex Extension Cord		\$40.00	
Power Bar		\$20.00	

**LIGHTING \*\*\* Does Not Include Power \*\*\***

Lightstand with 2-Floodlight Bulbs		\$57.00	
------------------------------------	--	---------	--

**ONSITE SERVICE CALL**

NOT ORDERED FOR YOUR REQUIREMENTS OR WRONG PLUGS ARE SUPPLIED, AN ONSITE CHARGE WILL APPLY.

Onsite Service Call		-	
---------------------	--	---	--

**SPECIAL REQUIREMENTS**

**ELECTRICAL & LIGHTING (INDOOR)**

**SUMMARY OF ELECTRICAL & LIGHTING**

*Carry this total to Method of Payment form*

Send completed form along with Method of Payment to calgary@globalconvention.ca

CLGY (CS) - 01 MAY/2023



9168 52nd Street SE, Calgary, AB, T2C 5A9  
 Tel/Fax: (403) 273-8064  
 Email: calgary@globalconvention.ca

ORDERING DEADLINE: **October 24th, 2023**

**EVENT NAME** Calgary Baby & Tot Show **DATES** October 28th & 29th, 2023

**Exhibiting Company Information**

Exhibiting Company: _____	<b>Booth #</b>
Exhibiting Company Mailing Address: _____	
City / Province / Postal Code: _____	
Contact Name: _____	
Telephone: _____ Fax: _____ Email: _____	

**Third Party Company Information \*\*\* If Applicable \*\*\***

Third Party Company Name: \_\_\_\_\_  
 Third Party Billing Address: \_\_\_\_\_  
 City / Province / Postal Code: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Services to be invoiced to Third Party Company**

All Global Services  Electrical  Equipment & Furniture  Other \_\_\_\_\_

**INFORMATION**

- \* Payment must accompany order. Order will not be processed without payment.
- \* Pre-Show pricing available until the date specified on order forms and when accompanied with payment.
- \* Global reserves the right to invoice at retail prices on orders received after pre-show deadline.
- \* Prices are based on duration of event and include site delivery, installation, and removal.
- \* *Prices are in Canadian dollars.*
- \* Exhibitors are responsible for damage or loss of rental material.
- \* *Copy of invoice sent on request only.*  Mail  Email \_\_\_\_\_

**CANCELLATION OF ORDERS**

- \* Cancellation of equipment, or orders, prior to Global set up - subject to a 25% cancellation fee.
  - \* If full service has been provided - subject to a 100% cancellation fee (no refund).
  - \* **Upon arrival to your booth for set up**, confirm that all items pre-ordered have been delivered to your booth. Notify the Global Service Desk immediately for any missing items.
- NOTE:** Refunds will not be issued post-show if missing item(s) were not reported to Global Service Desk.

**PAYMENT INFORMATION**

**BANK TRANSFER & e-TRANSFERS**  
 \* Contact office for details  
 \* Customers are responsible for any bank processing fees

**CREDIT CARD**  
 For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labor & material handling.

**CALCULATION OF ORDER**

Furnishings & Accessories	\$	_____
Electrical (Indoor)	\$	_____
<b>Total of Items</b>	<b>\$</b>	_____
<b>5% GST</b>	<b>\$</b>	_____
<b>TOTAL ORDER</b>	<b>\$</b>	_____

Canadian Funds  
 HST # 12259 9822 RT0001

Visa  MasterCard  Amex  
 Purchase Order # (if applicable) \_\_\_\_\_  
 (P.O. is for vendor's reference only. Payment must accompany order.)  
 Card # \_\_\_\_\_  
 Expiry Date \_\_\_\_\_ CVV \_\_\_\_\_  
 Cardholder Name \_\_\_\_\_  
 Cardholder Signature \_\_\_\_\_  
 Cardholder Telephone \_\_\_\_\_

**Payment must be submitted with order forms. Send completed forms to calgary@globalconvention.ca**

**METHOD OF PAYMENT**